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DD/S 66-5414

OCT 13 1966

DD / SECRETARY

FILE

Meeting!


MEMORANDUM FOR: Director of Communications

SUBJECT : DD/S Briefing for DDCI

1. Attached is an overall outline of the briefing Mr. Bannerman gave Admiral Taylor on 12 October 1966.

2. Mr. Bannerman's coverage of the Office of Communications was fairly limited. He cited your personnel strength, giving the overseas figure and the total strength. He ticked off your personnel ceiling by major elements and gave the budget figures under three headings:



3. Only two charts on Communications were used--one showing your world-wide network and the other showing your activities under the headings, I believe, of staff communications, clandestine communications, and intelligence collection. He cited the number of installations served by CIA communications and mentioned your relationship with the Department of State and  role there.



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Assistant Executive Officer to the
Deputy Director for Support

Att

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I. INTRODUCTION

(Chart of DD/S showing only Offices)

A. Overall Mission of Support Services

B. Concept of Organization - 7 Offices

II. GENERAL OBSERVATIONS

A. Special Characteristics of Support Activities in CIA

B. Philosophy of Support

C. External Relationships

III. OFFICE OF DD/S

A. Special Support Assistant

B. Support Services Staff

1. Records Management Program

2. Regulations Staff

3. ADP Program

(Chart of DD/S Offices showing principal activities)

IV. OFFICE OF PERSONNEL

V. OFFICE OF SECURITY

VI. OFFICE OF MEDICAL SERVICES

VII. OFFICE OF TRAINING

VIII. OFFICE OF COMMUNICATIONS

IX. OFFICE OF FINANCE

X. OFFICE OF LOGISTICS



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